

Minutes of Hagley Catholic High School PTA Meeting
Held On Monday 27th November 2017 at the new excellent venue, the King
Arthur Pub, Worcester Road, Hagley. (Private Room upstairs)

ATTENDEES:

Chairman: Pete Harrington

Committee Members: Carol Carew, Antoinette Connolly, Annie Dunseith, Slava Elcock, Pat Harrington, Bob Horton.

Teachers/School: None in attendance.

Apologies : Irene Brew, Emma Randle, Julie Redden, David Teboul, Andre Thibault, Bernie Wilson, Lisa Worrall.

Copy Of Minutes to Patrick Hunt – To add to school website & add next PTA meeting date to school website when advised.

1. **WELCOME & PRAYER**

Pete welcomed all and opened with a prayer.

2. **SECRETARY'S REPORT**

The Minutes of the previous meeting were agreed and signed.

No further correspondence to report.

3. **TREASURER'S REPORT** (Pete covered this in Irene's absence)

Written report account balance: £4604.77.

A stock of the new PTA Yellow Collared Polo Shirts available @ £10 each for PTA members to purchase.

4. **CHRISTMAS CAROLS & FAYRE ARRANGEMENTS – THURSDAY 14TH DECEMBER**

Mulled Wine – A stock of 8 bottles @ £24 has been purchased.

Pete will ask School to text/email all parents and request that any donations of alcohol or non-alcohol bottles for the Fayre be brought into the school. A collection point for gifts will be in the main school reception. Children can bring in any donations for the bric-a-brac and non-alcohol items stalls. They will be stored in the Staff Room.

Mr McArdle has sent a letter out to invited guests about the Xmas Fayre detailing a list of the kinds of stalls that will be available on the evening.

Due to the short notice and limited time to prepare, the PTA plan to organise a simplified version of previous Xmas Fayres.

There are planned to be tables of the following items available on the evening:

- Tea, coffee, hot chocolate, squash.
- Mulled wine – to overcome the need for a licence, mulled wine & a mince pie can be bought for £1.50 with a raffle ticket. Winning raffle prize will be a bottle of wine.

Claire Cotterill has offered to provide the “warmers” for the mulled wine.

Annie & helpers will run the mulled wine table.

Pete will check for best supplier when buying the mince pies or if he is going to delegate the task to another PTA member. It was suggested 20 x 12 boxes be bought.

- Raffle – Hamper Prize – Antoinette will run the raffle. 5 tickets for £1. Pete has raffle tickets. Different coloured raffle tickets for mulled wine & hamper. Hopefully the hamper will be available for the Year 11 Parents Evening on Thursday 7th December, as that would be a great opportunity to sell more raffle tickets. **Any PTA members who are able to be there can sell tickets there. Thank you.**
- “Jewellery Inspired” – Pat/Pete have a contact they will ask to have a table.
- Xmas Cards and Cribs – Maggie – Pete & Pat’s friend has agreed to attend.
- Bric-a-brac & toiletries – Pete will ask Claire if the students can run this table. Eileen has a supply of cellophane and she is happy to wrap items before the evening.
- Tombola – Carol will enquire if St Kenelms have a tombola box. If not, Pete can borrow one from Stourbridge Parish. Carol to let Pete know. Bob will run Tombola.
- Antoinette will ask her “Body Shop” contact if she would like to have a table. She usually donates a percentage of her profit.
- Confectionery & Cakes – Not going to do this time.
- Pete to confirm with Emma Kitchen if the gym can be laid out with tables and chairs, as per last year.
- PTA members to be available from 4pm onwards for setting up in the gym.
- Bob and Pete to ask Catenians to come along to help on the evening.
- 7.45pm Carol Service finishes and Xmas Fayre begins. Finishing time around 9pm when room will need to be cleared and tidied.
- Ideally, as much pre-preparation can be done eg: numbers on bottles, bric-a-brac presented nicely, to save having to do on the actual evening.
- Slava will ask her daughter, Laura, and 2 of her friends if they will provide some live music and play the clarinet & flute.

**We would be so grateful if as many PTA members as possible could come along and help us at the Christmas Fayre on Thursday 14th December – “Many hands make light work”
Thank you so much!**

8. **DATE OF NEXT MEETING**

To be agreed - Provisional for Monday 22nd January 2018 at 7.0pm.

Note new venue: King Arthur Pub, Worcester Road, Hagley DY9 0LF

(Private room upstairs).