



Scholars Train Pass Ordering Process

Valid term time only and not valid half term week.

May 2017

Station	Under 16 on 01/09/2017	Over 16
Blakedown	£29.00	£57.50
Kidderminster	£45.00	£89.50
Hartlebury	£89.50	£178.50
Droitwich	£124.00	£248.00
Stourbridge Junction	£39.50	£78.50
Stourbridge Town	£45.00	£89.50
Lye	£63.50	£127.00
Cradley Heath	£79.00	£158.00
Old Hill	£96.50	£192.50
Rowley Regis	£107.00	£213.50
Langley Green	£112.00	£223.00
Birmingham All Stations	£137.00	£274.00

All train passes must be ordered using 'ParentPay' accessible on the school website.

If you want to order a train pass for the first time or from a different station to the one that you have ordered previously, please use the following which will also be displayed in your payment items:

'Scholars' Train Pass Autumn 2017'

Scholars Train Pass Autumn 2017

Due date: 30 Jun 17

Scholars Train pass for Autumn term. For prices please go to Our School - Documents - Transport. In the notes field please state your child's DATE OF BIRTH and TRAIN PASS PHOTO ID NUMBER. PASSES CANNOT BE ORDERED WITHOUT THIS INFORMATION. Passes will be handed out on the 1st day back in September, after assembly. Please remind your son/daughter to collect theirs on the first day back. You will be emailed a letter giving permission by London Midland to travel into school on the first day.

[View](#)

In the notes field, you need to complete the pupil's date of birth, the station they are travelling from and the photo ID number for the order to be processed. This will replace the paper order form previously used.

New pass orders will not be processed if the pupil's DATE OF BIRTH and STATION TRAVELLING FROM are not put in the notes section on ParentPay.

You will have a 'payment item' showing in your ParentPay account if you have previously ordered a train pass; this will indicate the cost of the pass. See the example below.



Click on the view button.



As you can see above it will tell you the amount you need to pay. It also tells you that to finish the process you will need to complete the pupil's date of birth and train pass photo id number for the order to be placed. This will replace the paper order form that was previously completed.

Your order will not be processed if the pupil's DATE OF BIRTH and PHOTO ID NUMBER are not put in the notes section on ParentPay (if the photo ID card has been lost please write new ID card required).

Transport policy – sharing of information with London Midland

There may be occasions when London Midland and Hagley Catholic High School are required to share pupil data (only name, direction travelled and if a pass has been purchased for the current term). By purchasing a scholar's train pass through the school you are agreeing to this.

Please also read the London Midland terms and conditions attached Appendix B

London Midland will send the passes to school during August. They will be given to pupils on their first day back in September. London Midland will issue the school with a letter that will be emailed out using the ParentPay system which will give pupils permission to travel on the first morning we return to school.

Please ensure your child collects their pass after assembly on the first day back in September.

Do not hesitate to contact Mrs Tyrrell if you have any queries.