



## HAGLEY CATHOLIC HIGH SCHOOL

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Principal: Mrs S Horan



Archdiocese of Birmingham

30 April 2018

To Parents/Carers of Year 11 Pupils

Dear Parents/Carers

I am writing to you to clarify the arrangements for this term with regard to scheduled lessons and the start of the examination period. We believe that it is very important that our pupils and their teachers work together for as long as possible up to the start of their examinations. Therefore, all scheduled lessons will continue until Wednesday 16<sup>th</sup> May 2018 apart from when pupils are in examinations.

From Monday 14<sup>th</sup> May, the majority of pupils have examinations which they will attend. However, if they do not have an examination they will be in lessons as normal.

Commencing from Thursday 17<sup>th</sup> May the only lessons which will be delivered are those that are specifically requested by class teachers otherwise we expect pupils to be in school for their examinations and when they do not have examinations to work at home or in spaces provided in school.

Pupils who wish to complete their examination preparation in school from Thursday 17<sup>th</sup> May will need to sign in and out of school at Reception. This will allow us to keep a correct record of who is on site in the event of an emergency. When pupils come into school they must attend in full school uniform.

Please reiterate to your child that behaviour in examinations must be exemplary and in line with the school Behaviour for Learning Policy and examination board Code of Practice. Any pupil who contravenes this will be removed from the examination venue and is likely to be reported to the examination board for malpractice.

I would also like to respectfully remind pupils that during the examination period they must not congregate in Hagley village or Hagley park.

The Year 11 Graduation Day will take place on Tuesday 26<sup>th</sup> June and pupils should arrive at school as normal for 9.00am. Pupils should attend in smart casual dress on this day.

I hope that this clarifies the situation and clearly outlines our expectations of attendance at lessons during the next four weeks.

Finally, I would like to take this opportunity to thank our wonderful pupils for their hard work and to wish them the very best of luck in their examinations.

Yours sincerely

S Horan  
Principal